

Public Services Reform (Scotland) Act 2010

Sections 31 and 32 of the Public Services Reform (Scotland) Act 2010 impose duties on Scottish public bodies to publish information on expenditure and certain other matters as soon as is reasonably practicable after the end of each financial year.

For the financial year ended 31 March 2020, the following information is required;

Duty to provide information on certain expenditure

Section 31(1) and (2) requires us to publish details of any expenditure incurred in the previous financial year on or in connection with the following matters:

Public Relations

We spent £196,393 on communications in 2019-20 informing the public and disseminating information. This figure consists of staff costs and external agencies.

The amount above includes £22,945 spent by the Commission on core activities, the bulk of this spend was made up of staff costs as an increasing amount of communications is now via our website.

It also includes £4,711 costs incurred by the National Confidential Forum (NCF) in promoting the services it offers and raising awareness at a local and national level.

Overseas Travel

We spent £nil on overseas travel.

Hospitality and Entertainment

We spent £3,182 on core Commission activities, for catering, venue hire for meetings, consultations with service user groups and Board meetings held at our offices.

External Consultancy

We spent £101,723 on external consultancy as follows;

Activity	Core	NCF
IT infrastructure review	£ 25,298	
Organisational development	£ 18,000	£17,100
Policy development	£ 41,325	£ -
	<u>£ 84,623</u>	<u>£17,100</u>

Payments in Excess of £25,000

Payments in excess of £25,000 made by the Mental Welfare Commission:

<u>Singular Instance -Core</u>			
<u>Supplier</u>	<u>Number of Instances</u>	<u>Value</u>	<u>Spend Type</u>
Scottish Legal Aid Board	1	£55,390	Rent
CSE-Servelec Limited	1	£45,246	Software Maint
GHI Contracts Limited	1	£44,059	Office Refit
Lothian NHS Board	1	£40,198	Staff Secondment
Scottish Legal Aid Board	1	£32,706	Rent
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<u>Grouped instance</u>						
<u>Supplier</u>	<u>Number</u>	<u>Total Value</u>	<u>Core Value</u>	<u>NCF Value</u>	<u>Type of spend</u>	
Anderson Strathern LLP	111	£ 111,642	£ 111,642	£ -	Legal Fees	
GHI Contracts Limited	4	£ 58,092	£ 58,092	£ -	Office refit	
Health in Mind	3	£ 44,393	£ -	£ 44,393	Support line	
HP Inc. UK Limited	26	£ 27,957	£ 26,962	£ 995	IT- hardware	
Lothian NHS Board	7	£ 31,350	£ 31,350		Secondments	
NHS Greater Glasgow & Clyde	5	£ 28,601	£ 28,601	£ -	Secondments	
Parity Professionals Limited	89	£ 37,584	£ 37,584		Secondments	
Pertemps Group Of Companies	118	£ 35,111	£ 35,111		Secondments	
Ryden Property Consultants	31	£ 39,369		£ 39,369	Rent	
SR Capture Limited Total	15	£ 51,699	£ 51,699		IT - Software	
Talon Business Solutions Limited Total	99	£ 43,550	£ 40,501	£ 3,049	IT - Support	
Wellside Research Limited Total	3	£ 30,125	£ 30,125		Stakeholder Survey	

Government Procurement Cards – transactions over £500

The Scottish Government requires that from 1 September 2013 onwards, all public bodies will publish data on GPC transactions of £500 and above. The Commission publishes this data once annually.

These single transactions are as follows:

Human Resources - Training	£ 1,700
Communications - Printing	£ 1,395
Office Expenses	£ 1,296
Computer Software	£ 858
Office Expenses - Conference	£ 834
Communications - Printing	£ 790
Office Expenses	£ 650
Computer Software	£ 600
Office Expenses - Conference	£ 556
Telecoms	£ 555
Office Expenses	£ 554
Telecoms	£ 538
	£10,327

Members or employees who received remuneration in excess of £150,000

There are no employees or members in this category.

Duty to Publish a Statement on Sustainable Economic Growth and Efficiency, Effectiveness and Economy

Section 32(1)(a) of the Act place a duty on public bodies to publish a statement of the steps it has taken during the financial year to promote and increase sustainable growth and improve efficiency, effectiveness and economy through the exercise of its functions

Sustainable Economic Growth

The Scottish Government has a [National Performance Framework](#) which gives Scotland's public services a common set of outcomes to work towards.

In any successful country, if all its citizens are to flourish, it is imperative that there are

systems in place to safeguard the most vulnerable in society, those without a voice and those that may be detained or compelled to take treatment against their will. The Commission provides part of this essential function for Scotland. In particular our work contributes to the national outcomes on health and human rights

People with mental illness, learning disabilities and related conditions are at greater risk of being marginalised and of having their rights eroded. We safeguard those rights by ensuring compliance with mental health and incapacity legislation and by highlighting situations where existing legislation provides insufficient safeguards and/or appears incompatible with human rights law. During the year we:

- Processed 39,085 forms and other notifications relating to mental health and incapacity legislation. From this we produced two monitoring reports on how the legislation is being used across Scotland. These reports are used by services to compare and improve practice and are published on our website.
- Provided advice on the operation of mental health and incapacity legislation through our telephone advice service and other publications.

We have a major role to play in making Scotland healthier. People with mental illness, learning disability and related conditions have poorer physical health and a reduced life expectancy. By reporting on the care of individual people, we can help to address inequalities in health care and raise expectations of what can be done to help the people we see. In total we have reviewed the care and treatment of 1,307 individuals through our visiting work. Our investigations into deficiency of care and treatment of individuals result in significant learning points for services. Our visits to individuals result in action to address unmet needs and help to build a picture of service locally and nationally. During the year we:

- Carried out visits for two national themed visits. These are visits to individuals in similar types of care settings across Scotland. The recommendations to services and the Scottish Government are designed to improve the care, treatment and recovery of people with mental illness, learning disability and related conditions.
- Visited individuals in 127 different services as part of our local visits. After each local visit we make recommendations for improvement to services based on the individuals we see. We ask services to follow up on these recommendations. We produce an annual report on the outcomes from our recommendations.
- Published an investigation report and progressed 29 formal investigations and followed up numerous cases which were resolved without formal investigations. Investigations are at many levels from a telephone call to a service to a more in depth investigation where we might interview individuals and staff involved. We cannot investigate every case that we hear about and so we concentrate our

investigation work on issues that we believe there needs to be improvement across Scotland. The recommendations from our investigation reports are used by managers in health and social care to improve care and treatment for all the people of Scotland.

Efficiency, Effectiveness and Economy

We are committed to demonstrating that our work provides value for money. This year we:

- continue to audit the advice given on the telephone advice line and our local visits. Results from these evaluations are fed back to the practitioners to improve practice and share any learning points.
- launched a revised and updated website to make it easier for different stakeholders to find relevant information
- implemented our records management improvement plan and submitted a revised plan to National Records Scotland
- carried out a workforce planning and skills mix exercise to ensure the organisation is able to respond to future developments. This exercise should have been completed by the end of March 2020 but has been delayed due to other priorities through the Covid-19 pandemic
- conducted a stakeholder survey to elicit views of the Commission. The final report was received in June and we are currently working on an action plan
- conducted a survey of staff on the accommodation changes and were implementing some changes highlighted in the survey prior to all staff being required to work at home during Covid-19 pandemic
- carried out self-assessments of the Board, A,R & IG Committee, and Operational Management Group and implemented improvements

We utilise, wherever possible, the Scottish Government framework agreements and collaborative contracts. This allows us to benefit from competitive rates and economies of scale.

We also share services with other public sector partners. We share payroll and finance with the Scottish Government and building services with the Scottish Legal Aid Board. We share a limited digital service with the NHS in Scotland.