



ADM3

Quarterly report to the MWC on admissions of young people to non-specialist wards.

This report is to be made retrospectively on admissions of young people under the age of 18 for treatment of mental disorder to adult mental health, paediatric and general hospital wards. *(Please see notes below).*

The Commission does not need to be informed of admissions of young people that are:

- **less than 24 hours in duration or**
- **a result solely of substance misuse.**

Reporting periods relate to admissions that begin on dates:

1st April - 30th June

1st July - 30th September

1st October - 31st December

1st January - 31st March

All ADM3 reports should be sent to the Commission within 28 days of the end of any reporting period.

NHS Board:

Reporting Period:

Hospital	Patient Name	Date of Birth	Admission date to Ward	Discharge/Transfer date from Ward

Hospital	Patient Name	Date of Birth	Admission date to Ward	Discharge/Transfer date from Ward

Notes:

Admission Date is defined as the date that a young person's care commences in a ward.

Discharge Date is the date of discharge or transfer of the young person from that non-specialist ward.

If a young person has been placed in a succession of non-specialist wards during a single admission episode (eg general adult ward and then IPCU and then general ward) then an entry should be made detailing the duration of stay on each non-specialist ward during that single admission episode.

If patients are still patients within non-specialist wards at the end of any given reporting period please identify these patients and provide details of their admission episode on subsequent ADM3 reports.

If you have any questions please telephone the MWC on 0131 313 8777 and ask to speak to a member of the Casework Administration staff.

Please return to:

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 Thistle House
 91 Haymarket Terrace
 Edinburgh
 EH12 5HE

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