

**MENTAL WELFARE COMMISSION FOR SCOTLAND
MINUTES OF THE MEETING OF THE BOARD
HELD ON TUESDAY 28 JUNE 2016
IN CONFERENCE ROOM, THISTLE HOUSE, EDINBURGH
AT 10.30AM**

Present:

The Very Rev'd Dr Graham Forbes CBE
Mr Norman Dunning
Mr Nigel Henderson
Mr Paul Dumbleton
Ms Lesley Smith
Mrs Safaa Baxter

In Attendance:

Mr Colin McKay, Chief Executive
Ms Alison McRae, Head of Corporate Services
Dr Gary Morrison, Executive Director (Medical)
Mrs Alison Thomson, Executive Director (Nursing)
Ms Kate Fearnley – Executive Director – Engagement and Participation

Observing: Rebecca Christensen

Apologies: Dr Sivasankaran Sashidharan, Mr Mike Diamond

AGENDA

1. Welcome and Apologies

Welcome: Graham Morgan and Kathleen Taylor, Engagement and Participation Officers.

2. Engagement and Participation Officers – ‘the first six months’

2(a) Ms Kathleen Taylor

Ms Taylor shared her story as a carer and the work she has been doing meeting Commission stakeholders. She talked about what it means to be a ‘carer’.

The Board appreciated her talk, especially her ‘iceberg’ concept – that the Commission just reaches the tip of users mostly in hospital but the vast majority are living in the community and explored what the Commission can do to raise its profile and increase support and accessibility to carer organisations.

2(b) Mr Graham Morgan

Mr Morgan was pleased to be working at the Commission and gave interesting insights into the perceptions stakeholders have of the Commission.

The Board appreciated the experiences shared by Mr Morgan and Mrs Noad concluded that there were very powerful messages around communications and expectations.

3. Announcements

The Chair, Graham Forbes announced his forthcoming retirement from St Mary's Cathedral in December 2016.

Ms Smith announced the appointment of a new Director, Frank Riley, starting at the Scottish Recovery Network

Mr Henderson has stepped down as Chair of Health and Social Care Alliance (Scotland).

4. Minutes of Board meeting held on 10 May 2016

Approved

5. CEO Update

The Board welcomed the written update.

The Board welcomed the recent announcement that Scotland now has a Minister for Mental Health.

6. Items for discussion and/or approval

6.1 Themed visit Report - Severe and enduring mental illness report

Ian Cairns joined the meeting and the Board discussed the report.

The report was approved.

6.2 Supported Decision Making: Good Practice Guide

Mr McKay introduced this guide explaining that it has been prepared to help people understand how supported decision making fits into the Scottish legal and service context. The Board requested that some shorter pieces of guidance and advice be produced for everyone (professionals, advocates, service users and families) on how to use the concept of supported decision making to make a practical difference. This will be considered in the business planning process for next year.

6.3 Annual Accounts

6.3.1 Audit Committee Assurance

Mr Dunning presented the report which was noted by the Board.

6.3.2 Annual Accounts Commentary

Mrs Wallace presented the commentary which was noted by the Board.

6.3.3 Annual Accounts for the Year

The Annual Report and Accounts were formally approved. The Board thanked all those involved in their preparation.

6.3.4 KPMG Annual Internal Audit

The Board noted the positive contents of the report and thanked Ms McRae and her team.

6.3.5 Scott-Moncrieff Annual Report

The Board noted the positive contents of the report and thanked Ms McRae and her team.

6.3.6 PSRA Report

The Board approved the report for publication on the website.

6.4 Business Plan End Year Report

The Board were content with the report.

6.5 Best Value Framework

6.5(a) Best Value Framework 2015/16

Ms McRae presented this report. The Board were content.

6.5(b) Best Value Framework 2016/17

Ms McRae presented this report. The Board approved the framework with some suggestions to streamline the process next year.

7. Items for Information

7.1 Risk Management Action Plan

Noted

7.2 Consultation for Implementation of Certain Sections of the Mental Health Act (Scotland) 2015 and Associated Regulations (Part 1)

Noted

7.3 Complaints Handling Performance Report – Annual Report 2015-16

Noted

8. Any Other Business

None

9. Date of next meeting – Tuesday 13 September 2016