

## **Public Services Reform (Scotland) Act 2010**

Sections 31 and 32 of the Public Services Reform (Scotland) Act 2010 impose duties on Scottish public bodies to publish information on expenditure and certain other matters as soon as is reasonably practicable after the end of each financial year.

For the financial year ended 31 March 2017, the following information is required;

### **Duty to provide information on certain expenditure**

Section 31(1) and (2) requires us to publish details of any expenditure incurred in the previous financial year on or in connection with the following matters:

#### **Public Relations**

We spent £324,953 on communications in 2016-17 informing the public and disseminating information. This figure consists of staff costs and external agencies.

The amount above includes £67,942 spent by the Commission on core activities including printing and publishing our external publications such as annual reports, themed visit reports, investigation reports and information leaflets and related staff costs. An increasing amount of communications is via our website.

It also includes £257,011 costs incurred by the National Confidential Forum (NCF) in promoting the services it offers. The work is focussed on raising awareness at a local and national level. This includes printing and publishing leaflets, radio advert campaigns, digital campaigns targeted at young people and staff time contacting and meeting relevant organisations.

#### **Overseas Travel**

We spent £nil on overseas travel.

#### **Hospitality and Entertainment**

We spent £3,860 on hospitality of which £3,317 was on core Commission activities and £543 was on NCF activities. We spent £nil on Entertainment. Expenditure was for catering and venue hire for meetings and consultations with service user groups and Board meetings held at our offices.

## **External Consultancy**

We spent £186,047 on external consultancy as follows;

Expenditure on core Commission consultancy was £23,166. This covered two areas, one was a scoping exercise to inform a fuller review of whether people with learning disability and autism should be covered by mental health law. The second area was HR consultancy in support of organisational development.

External consultancy spend of £162,881 by the NCF included expenditure on communications as detailed above. It also includes the services of interim management and a leadership development consultancy.

### **Payments in Excess of £25,000**

#### **Payments in excess of £25,000 made by the Mental Welfare Commission Core activities:**

CSE Servelec Ltd – maintaining and upgrading the patient information system. There were three individual payments over £25k, these were £31,593, £58,794 (maintenance covering 2016-17) and £59,662 (maintenance covering 2017-18).

KPMG – internal audit services and information/cyber security report. Three invoices totalling £25,097

Renfrewshire Council – inward secondment – There was one invoice over £25k for £31,495. There were also a further three invoices totalling £49,101.

Scottish Legal Aid Board – rent paid for MWC. There were four invoices over £25k, one at £45,466 and three at £49,388,

#### **Payments in excess of £25,000 made by the National Confidential Forum were as follows;**

Golley Slater Group Ltd – communications activities – Eleven invoices totalling £35,029.

Health in Mind – participant & hearings support – One invoice for £42,112.

Lesley Clark Communications Ltd - communications activities – There were two invoice over £25k, £36,000 and £33,785. There were a further six invoices totalling £33,574.

O'Connor Newton Consultancy Ltd – interim management – There were seven invoices totalling £40,713.

Ryden Property Consultants - rent paid for NCF – There were eleven invoices paid totalling £41,268.

## Government Procurement Cards – transactions over £500

The Scottish Government requires that from 1 September 2013 onwards, all public bodies will publish data on GPC transactions of £500 and above. The Commission publishes this data once annually.

These single transactions are as follows:

<b>Core Activity</b>	
Computer Equip and Supplies	828
Human Resources	2,700
Human Resources	580
Travel	630
Travel	727
Travel	619
Travel	685
	<b>6,769</b>

<b>NCF Activity</b>	
Communications	972
Computer Equip and Supplies	912
Human Resources	528
Human Resources	504
Telecoms	507
Travel	517
	<b>3,940</b>

## Members or employees who received remuneration in excess of £150,000

There are no employees or members in this category.

## Duty to Publish a Statement on Sustainable Economic Growth and Efficiency, Effectiveness and Economy

Section 32(1)(a) of the Act place a duty on public bodies to publish a statement of the steps it has taken during the financial year to promote and increase sustainable growth and improve efficiency, effectiveness and economy through the exercise of its functions.

## **Sustainable Economic Growth**

The Scottish Government has outlined its purpose – to focus government and public services on creating a more successful country, with opportunities for all of Scotland to flourish, through increasing sustainable economic growth. The strategic objectives are: a Scotland that is Wealthier and Fairer, Smarter, Healthier, Safer and Stronger and Greener. In any successful country, if all its citizens are to flourish, it is imperative that there are systems in place to safeguard the most vulnerable in society, those without a voice and those that may be detained or compelled to take treatment against their will. The Commission provides part of this essential function for Scotland.

We contributed to the objective of a wealthier and, especially, fairer Scotland. People with mental illness, learning disabilities and related conditions are at greater risk of not sharing in that wealth and of having their rights eroded. We safeguard those rights by ensuring compliance with mental health and incapacity legislation and by highlighting situations where existing legislation provides insufficient safeguards and/or appears incompatible with human rights law. During the year we:

- Processed 35,754 forms and other notifications relating to mental health and incapacity legislation. From this we produced three annual monitoring reports on how the legislation is being used across Scotland. These reports are used by services to compare and improve practice and are published on our website.
- Provided advice on the operation of mental health and incapacity legislation through our telephone advice service and other publications.

We have a major role to play in making Scotland healthier. People with mental illness, learning disability and related conditions have poorer physical health and a reduced life expectancy. By reporting on the care of individual people, we can help to address inequalities in health care and raise expectations of what can be done to help the people we see. In total we have reviewed the care and treatment of 1,578 individuals through our visiting work. Our investigations into deficiency of care and treatment of individuals result in significant learning points for services. Our visits to individuals result in action to address unmet needs and help to build a picture of service locally and nationally. During the year we:

- Produced three reports from our national themed visits. These are visits to individuals in similar types of care settings across Scotland. The recommendations to services and the Scottish Government are designed to improve the care, treatment and recovery of people with mental illness, learning disability and related conditions.
- Visited individuals in 116 different services as part of our local visits. After each local visit we make recommendations for improvement to services based on the individuals we see. We ask services to follow up on these recommendations. We produce an annual report on the outcomes from our recommendations.

- Published one investigation report into deficiency in care and treatment, and completed interviews and analysis for a second. We also progressed 23 formal investigations and followed up numerous cases which were resolved without formal investigations. Investigations are at many levels from a telephone call to a service to a more in depth investigation where we might interview individuals and staff involved. We cannot investigate every case that we hear about and so we concentrate our investigation work on issues that we believe there needs to be improvement across Scotland. The recommendations from our investigation reports are used by managers in health and social care to improve care and treatment for all the people of Scotland.

### **Efficiency, Effectiveness and Economy**

We are committed to demonstrating that our work provides value for money. This year we:

- Reviewed and revised our strategic plan which is now underpinned by four strategic priorities which all of our activity will support
- Reviewed our financial sustainability in conjunction with the strategic review and made changes to the team structure to free up resource to focus on the impact of our work
- Held an event for individuals with lived experience of mental illness and a series of meetings for Community Psychiatric Nurses throughout Scotland
- Updated our Q&A section of the intranet
- Conducted a biennial staff survey
- Discussed strategic priorities on our visiting and monitoring work and areas for good practice guide development with the advisory committee and staff
- Carried out self-assessments of the Board, Audit Committee and Operational Management Group and implemented improvements.
- Implemented its best value framework and provided an end of year report to the Board.

We utilise, wherever possible, the Scottish Government framework agreements and collaborative contracts. This allows us to benefit from competitive rates and economies of scale.

We also share services with other public sector partners. We share payroll and finance with the Scottish Government and building services with the Scottish Legal Aid Board. We share a limited digital service with the NHS in Scotland.